

Outpatient Infusion Clinic

Sending patients to the infusion clinic is a two-step process.

1. Infusion treatments require prior authorization completed by the physician's office; the office should work directly with the patient's insurance carrier via online portal or over the phone
Prior authorization "Must Haves"
 - a) Select "Medical Benefit/Buy and Bill" – **NOT Pharmacy Benefit**
 - b) Service Location/Provider #1: Opelousas General Health System (3983 I-49S Service Rd.)
 - c) Use NPI#: 1447230388
 - d) Use Tax ID#: 720708111
 - e) Include J Code or Q Code (refer to "Common J-Q Codes" Guide)
2. After patient has prior authorization, fax referral orders to 337-594-1290
Referral "Must Haves"
 - a) Patient Name/DOB/Allergies
 - b) Medication/Dosage/Frequency
 - c) Determine labs necessary for drug-specific order and include with documents
 - Follow-up labs can be drawn directly in the Infusion Clinic
 - d) Office notes, including documentation of treatment, reason for treatment, ICD-10 code and diagnosis
 - e) Current medications list
 - f) Insurance information (demographics or front/back copy of card)
 - g) Copy of patient's photo ID
 - h) Prior authorization result (either "Approved" or "Not Required")
 - **Reference # from insurance company, even if "not required"**
 - i) Send all prior authorization paperwork (no verbal orders), even if "not required"
 - **Paperwork must indicate start and end date of treatment**
 - j) **Physician's signature** on order form(s) with date and time

The Outpatient Infusion Clinic is conveniently located inside Opelousas General South Campus. Patients should use Medical Office Building entrance and take elevator to the 2nd Floor. Address is 3975 I-49 South Service Road, Opelousas. All infusions are by appointment only.

Please call us with any questions at (337) 678-4856.